

UTAH NARCOTIC OFFICERS ASSOCIATION



2018 Vendor Contract

27th ANNUAL UTAH NARCOTIC OFFICERS CONFERENCE

August 14 – 16, 2018

Casa Blanca Resort

950 West Mesquite Blvd.

Mesquite, NV 89027 1-800-459-7529

APPLICATION AND CONTRACT FOR BOOTH SPACE:

The undersigned APPLICANT, agreeing to be legally bound hereby, applies for booth space for the 27th ANNUAL UTAH NARCOTIC OFFICERS ASSOCIATION CONFERENCE described above, subject to terms, conditions and requirements stated herein.

The UNOA, upon its written acceptance of the Application and Contract, is to assign booth space to the Applicant under all of the terms, conditions and requirements in aforesaid.

I will pay \$350 for a booth, and if needed an additional \$200 for extra space with that booth (an extra table), which will be in a secured room. I also agree to donate \$100 worth of items for prizes to give away at the conference. There will be no hallway displays offered. For questions concerning vendor space or retail sales, please contact Scott Byington, UNOA 1st Vice President, at (801) 725-2291. It is the vendor's responsibility to maintain their own vendor space and items being offered for retail sales.

Vendors will be offered the same room rate as attendees. It will be the vendor's responsibility to make reservations with the resort. Rooms need to be reserved no later than July 13th, 2018 or you will be charged regular rates. Vendors need to let the resort know they are attending the UNOA conference and use promotional code to receive the discounted rate, which is **18UNOAM**. Vendors may reserve rooms by contacting the Rooms Reservations Department directly at 877-438-2929, or through the Hotel's website at <http://www.casablancaresort.com>.

UNIFORM CONDITIONS FOR EXHIBITING:

1. The vendor exhibit area will be available for setting up from 10:00 am to 5:00 pm on Monday, August 13, 2018.
2. The vendor exhibit area will be open Monday night August 13th, from 6:00 pm to 1100 pm, for the meet & greet party. Then again for Tuesday, August 14th from 8:00 am to 4:30 pm, at which time all vendors must break down their displays and vacate the vendor exhibit room.
3. All scheduled breaks will be held in the exhibit area.

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4. Only authorized conference participants, speakers and exhibitors will be admitted into the exhibit area. The names of authorized representatives shall be furnished to the exhibit manager by August 4th, 2018.
5. The conference committee and hotel management cannot guarantee exhibitors against loss or damage of any kind. All vendors will be responsible for their own booths.
6. Exhibitors must refrain from pasting, nailing or otherwise attaching any signs or other display material to the walls, doors, backdrops, etc., in any way that may deface them. Any damage incurred will be paid by the exhibitor.
7. Exhibitors should not project beyond the space allotted and should not obstruct the view of, or interfere with the exhibits of others.
8. To avoid infringing on others, all interviews, demonstrations, distribution of literature, etc, should be conducted at the exhibitor's table.
9. Exhibitors with noisy electrical devices, sound producing movies, or other exhibit or devices, which may interfere with other exhibitors, may be asked to accept specific booth assignments to reduce any interference.
10. Special written arrangements with the conference manager should be made in advance if two or more firms wish to exhibit in a single space, paying at the rate of \$350 per firm.
11. An exhibitor wishing to release their assigned space prior to July 8, 2018 and after their application has been processed, should do so in writing.
12. Only those firms who have engaged exhibit space will be allowed to display advertising material or signs and make solicitations for business.
13. Approval by the conference manager should be made in advance if prizes, contests, or drawings are to be used.
14. Infractions of these conditions on the part of the exhibitor, or any of his/her representatives, may subject them to dismissal from the exhibitor's hall. In this event, no demand for redress will be made by the exhibitor or representative.
15. Space is leased with the understanding that the conference and Casa Blanca will act for the exhibitor only in the capacity of agent, and not as principal. The conference and Casa Blanca assume no liability whatsoever, for the damages resulting from any act of omission or commission in connection with said agency. The exhibitor and representatives hereby release the conference, sponsoring agencies, and Casa Blanca from any or all liabilities for loss ensuing from any cause whatsoever.
16. As a vendor, I agree that the Utah Narcotic Officers Association will be held harmless and not liable as the result of any of my actions as a vendor or the sale and subsequent use of any of my material or goods.
17. Retail sales will be available this year. No permits will be required from Mesquite City and it's the vendor's responsibility for all applicable sales taxes.
18. Additional equipment may also be available from the resort. It is the vendor's responsibility to contact the resort at the above listed number to make arrangements for additional equipment if it is needed.

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Communications and completed applications pertaining to this conference should be addressed to:

UNOA
PO Box #2398
1123 N. Fairfield Rd.
Layton, UT 84041

ATTN: Vendors
Should you have any question, please contact:

Scott Byington UNOA 1st Vice President
(801) 725-2291
<mailto:sbyington@laytoncity.org>

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